

HOW TO DO YOUR RECORD BOOK

All members are expected to complete a record book as a requirement for receiving end of the year awards to be given at Recognition Event. Although just a few pages are required we encourage all youth to add the optional information also.

WHAT'S INCLUDED IN A RECORD BOOK

Assemble your record book in this order, place current years information in the front of your book on top of the previous year's information. Please include all previous year's records in your book. The Annual Report and Exhibit Record are required to receive your awards. If you are in shooting sports your Shooting Sports Record page is required also.

- Record Book Cover (available at the Extension Office)
- 4-H Members Annual Report, Exhibit Record & Shooting Sports Page
- Accumulative Records
- 4-H Story (Tell about your year and include your favorite things you did.)
- Photos
- Newspaper Clippings
- Records from previous years

Annual Report, Exhibit Record & Shooting Sports Page

This report includes information about the member, club, their participation and exhibits they did. Check if you are a member of a club, special interest club (shooting sports & horse) or are an independent member. Just use 1 form even if you belong to more than one club. The Club officers are officers from your Primary Club you belong to. If you are an officer for another club, please include that in the space where it lists other clubs you belong to and if you are an officer for any other clubs. Please fill in what meetings or events you attended and how you participated. For the Exhibit Record, list the placing's you received on the county and state level. The Shooting Sports page is a record of what disciplines you participated in and the scores and ribbons you received

Accumulative Records

These are records for youth-in-action activities, so it is easy to look back on. You use these same record sheets each year and these sheets move to the front of your book each year and go behind your Annual Report and Exhibit Record sheets.

4-H Story

Your 4-H Story should be a summary about your 4-H activities you did for the year. Include how you participated in club activities, learning experiences and your plans for next year. You may type this on your computer. Your book should be neat and have correct spelling and grammar.

Photos

You should include photos of yourself to show how you participated in 4-H for the current year. You may do these on the computer or mount photos on plain white paper. Include captions telling about your photo. Only use photo's that include you or you and other 4-H'ers. If there are more people in your photo identify yourself.

Clippings

Include clippings that pertain to your 4-H activities. This includes minutes from meetings. Highlight your name in the article. Do not include clippings of other 4-H'ers unless you were part of the activity. Mount clippings on paper so they are easy to read.

JERAULD/BUFFALO COUNTY



4-H MEMBER'S ANNUAL REPORT

October 1, 2022 to September 30, 2023



NAME:	
ADDRESS	ZIP
AGE: (on January 1 of current club year)	BIRTHDATE:
YEARS IN 4-H: (include present year)	AGE DIVISION:
I am a: (check all that apply)	
Member of 4-H ClubMember of S	pecial Interest 4-H Club/sIndependent Member
NAME OF PRIMARY 4-H CLUB: Prairie Hills	s 4-H Club
PRIMARY CLUB OFFICERS:	
PRESIDENT	VICE PRESIDENT
SECRETARY	TREASURER
REPORTER	FLAG BEARER/Photographer
OTHER CLUB OFFICER I SERVE AS:	Office
Club	Office
My Club Goals:	
My Personal Goals:	

4-H Meetings/Activities I attended

MONTH	ATTENTED CLUB MEETING	HOW I PARTICIPATED IN THE MEETING/EVENT OR OTHER ACTIVITIES/EVENTS I ATTENDED FOR THIS MONTH
October		
November		
December		
January		
February		
March		
April		
May		
June		
July		
August		
September		

4-H Committees I served on this year:

I was involved in the following church, school and other community activities:

4-H record keeping is a life skill. Your 4-H record is an organized presentation of what you have learned and accomplished in 4-H. It is a useful tool for determining your own progress and personal growth. All members are expected to complete a record book as a requirement for receiving end of the year awards to be given at Recognition Event. Although just a few pages are required we encourage all youth to add the optional information also.

WHAT'S INCLUDED IN A RECORD BOOK

Assemble your record book in this order, place current years information in the front of your book on top of the previous year's information. Please include all previous year's records in your book.

- Record Book Cover
- 4-H Members Annual Report & Exhibit Record (REQUIRED)
- 4-H Members Shooting Sports Record (REQUIRED for shooting sports youth)
- Accumulative Records
- 4-H Story (Include your club goals and your personal goals.)
- Photos
- Newspaper Clippings
- Records from previous years

Statement by 4-H Member			
I have personally prepare	ed this report and believe it to be correct		
Date:	Signature of 4-H Member		
Approval of this report			
I have reviewed this repo	rt and believe it to be correct		
Date:	Signature of Parent/Guardian		

EXHIBIT RECORD

20____

List your exhibits shown at Achievement Days, Horse Show and State Fair

Include: C = County; S = State; Ribbon Placing: P, B, R, or W

And Awards: BOS = Best of Show; G = Grand Champion; R=Reserve Champion

EXHIBIT	PROJECT AREA		PLACING/AW	/ARD
Example: Ewe lamb	Market	Sheep		CP, C= G, SB_

EXHIBIT RECORD (Cont)

4-H Shooting Sports Record

October 1, _____ to September 30, _____

NAME:_____Years in Project_____

POSTAL SCORES:

DATE	Location	Discipline	Prone	Stand	Kneel	Sit	Other	Other	Final
			Bull 1	Bull 2	Bull 3	Bull 4			Score
-									
-									

I have taken and passed my safety test	COUNTY RIBBON
PLACING	

STATE MATCH:

Discipline	Score	Ribbon Placing	
Discipline	Score	Ribbon Placing	2
Discipline	Score	Ribbon Placing	10
Discipline	Score	Ribbon Placing	

ACCUMULATIVE RECORD FOR FASHION REVIEW

(Each year, move this sheet to the front of your current record book just behind Annual Report)



Jerauld/Buffalo County 4-H

YEAR	Outfit Description	PROJECT AREA	C –County , S – State, Club
<u>Ex: 2021</u>	Dress	Savvy Shopping	CP, SP or Club



(Each year, move this sheet to the front of your current record book just behind Annual Report)

Jerauld/Buffalo County 4-H

Demonstrations, Illustrated Talks, Project Why, Public Speaking

YEAR	TITLE	PROJECT AREA	C –County , S – State, Club
<u>Ex: 2021</u>	"How to make a cake"	Foods & Nutrition	CP, SP or Club

Jerauld/Buffalo County 4-H ACCUMULATIVE RECORD JUDGING



(Each year, move this sheet to the front of your current record book just behind Annual Report pages)

YEAR	PROJECT AREA	C –County, S - State
<u>Ex: 2007</u>	Sheep	C,SP

	ACCUMULAT	Jerauld/Buffalo County 4-H <u>ACCUMULATIVE RECORD FOR SHOWMANSHIP</u> (Each year, move this sheet to the front of your current record book just behind Annual Report pages)			
YEAR	PROJECT AREA	C – County, S – State, Ribbon – Purple			
Ex: 2021	Sheep	CP, SP			

Jerauld/Buffalo County 4-H

ACCUMULATIVE RECORD FOR COMMMUNITY SERVICE ACTIVITIES

(Each year, move this sheet to the front of your current record book just behind Annual Report pages)



YEAR	ACTIVITY	HOURS SPENT County C, S - State		
<u>Ex: 2021</u>	clean field house	4 hours, C		

Jerauld/Buffalo County 4-H

ACCUMULATIVE RECORD FOR SPECIAL FOODS & TOP CHEF

(Each year, move this sheet to the front of your current record book just behind Annual Report pages)



YEAR	FOOD GROUP	RECIPE NAME	COUNTY/STATE PLACING	
Ex: 2021	Beef	Beef Stir Fry	C Top Chef -P	

	Jerauld/Buffalo County 4-H ACCUMULATIVE RECORD FOR ALL AWARDS					
	Use this page for keeping record of your major 4-H and other awards received throughout the year. Use to fill out scholarships when you are a senior.					
YEAR	AWARD	AWARD TYPE	COUN	ITY/STATE PLACING		
<u>Ex: 2021</u>	FFA	Champion Dairy Ju	udging	State Contest		